



We are recruiting 2 new part-time posts:

Circles Coordinator, Dorset Administrator, South West

Home based. Secondments welcome

Circles South West is an independent charity that works to prevent sexual abuse by reducing the risk of sexual re-offending using an innovative community-based approach. We provide Circles of Support and Accountability enabling local volunteers to positively impact on the safe integration of people who have sexually offended. Working closely with probation, police and prisons, we provide a complementary risk management approach, making our communities safer. We now seek to appoint two dynamic individuals to the following new part-time positions. Both are home based and require occasional travel across the South West region.

**Circles Coordinator, Dorset. £30k pro rata. Home based.
14 hours (2 days) per week, 12 month fixed term contract**

Applications required by 5pm, Tuesday 8 June. Interviews Tuesday 22 June, Exeter

Your risk management expertise will be informed by substantial experience in working with people who present a significant risk of sexual harm. Working closely with our existing Circles Coordinator in Dorset, you will establish and coordinate Circles of Support and Accountability, train and support local volunteers, and work with public protection agencies to facilitate the safe integration of people who have sexually offended.

**Administrator, South West. £17k pro rata. Home based.
14 hours (2 days) per week, 12 months fixed term contract initially**

Applications required by 5pm, Tuesday 8 June. Interviews Tuesday 22 June, Exeter

You will be a good all-round administrator and an excellent team player; a good communicator who is resourceful and highly organised. Working closely with our Volunteer Coordinator you will effectively and efficiently support our remote (home based) staff team. The ability to self-motivate, multi-task and use your initiative is essential.

Download an application pack here <https://circles-southwest.org.uk/recruitment/> or request a pack by email info@circlessw.org.uk

We are recruiting Circle Volunteers across South West England, please get in touch!

*Circles South West values diversity and is committed to equality of opportunity
Safeguarding is our priority*

